

## HOUSING ELEMENT ADVOCACY STEPS

<b>City/County Actions</b>	<b>Housing Advocates Actions</b>	<b>Timeline</b>
<p><b>Preparation</b> Hire a consultant or have staff prepare Housing Element. Prepare analysis on needs, resources, and constraints. Analyze performance on past housing element goals.</p> <p>Get input from citizens and stakeholders, at public meetings and by forming a task force or advisory committee.</p> <p>Develop policies, programs, and objectives.</p>	<p><b>Collaborations</b> Build collaborations with allies and groups with like interests.</p> <p>Set priorities and vision.</p> <p>Participate in public meetings and task forces, to inform planners and consultants of what is working and what is not: suggest ideas for new policies and programs.</p>	<p><b>City:</b> Housing Element Jan. 2007- Dec. 2007</p> <p><b>Advocates:</b> Feb. 07- April 07 Monitor/comment on RHNA.</p> <p>Working Groups engage in process in each jurisdiction. Send initial letter and vision.</p>
<p><b>Release Draft</b> City/County makes draft publicly available.</p> <p>Jurisdictions send draft for initial review by the State Department of Housing and Community Development (HCD). HCD has 60 days to review and comment.</p>	<p><b>Analyze Draft</b> – compare with collaborative vision.</p> <p>Prepare formal comments with the Kennedy Commission Housing Element Campaign.</p> <p>Send comments to HCD and the city/county incorporating comments on strengths and weaknesses in housing element.</p> <p>Meet with city/county to encourage policy changes and modifications.</p>	<p><b>City:</b> Public Draft of HE Dec. 2007- Jan. 2008</p> <p><b>Advocates:</b> Dec. 07- Feb. 08 Comment on draft to City and HCD.</p> <p>Participate in public hearings on HE.</p>
<p><b>Revise Draft</b> Negotiate and revise changes to Housing Element based on HCD and community comments.</p>	<p><b>Analyze Draft</b> Analyze, prepare comments, send to HCD and meet with jurisdiction to advocate for changes (same as above).</p>	<p><b>City:</b> Revise Draft March 08 – April 08</p> <p><b>Advocates:</b> March 08 - April 08 – Comment on revisions and HE.</p>
<p><b>Adopt a revised element</b> (Deadline June 30, 2008) Planning Commission hearing and vote.</p> <p>City Council (or County Board of Supervisors) hearing and vote.</p>	<p><b>Speak at public meetings</b> Planning Commission and City Council/ County Board of Supervisors – speak in favor or against adoption of housing element and recommend changes.</p>	<p><b>City:</b> Public Hearings April. 08 - June. 08</p> <p><b>Advocates:</b> April. 08 - June. 08</p> <p>Comment on draft to City and HCD. Recommendations by Working Group.</p>
<p><b>Send adopted element</b> to HCD for certification review (HCD has 90 days to review)</p>	<p><b>Prepare and write second comment letter</b> to HCD. Support letter, advocate for changes or conditions. Send comments to city/county.</p>	<p><b>Advocates:</b> June 08 – Sept. 08</p> <p>Comments to HCD on jurisdiction HE.</p>
<p><b>Implementation of final Housing Element</b> Adopt new policies/ordinances or conditions called for in housing element.</p>	<p><b>Monitor housing element implementation.</b> Advocate for and support implementation of new policies called for in approved housing element.</p> <p>Support proposed affordable housing developments.</p>	<p><b>June 30, 2008-June 2014</b></p>

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